
Decision Maker: Environment PDS Committee

Date: 25th June 2013

Decision Type: Non-Urgent Non-Executive Non-Key

Title: FORWARD WORK PROGRAMME, MATTERS ARISING FROM PREVIOUS MEETINGS, AND CONTRACTS REGISTER

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Chief Officer: Nigel Davies, Executive Director of Environment and Community Services

Ward: Borough Wide

1. Reason for report

Members are asked to review the Committee's draft work programme for 2013/14 and to consider:

- progress on requests from previous meetings of the Committee;
 - the contracts summary for the Environment Portfolio; and
 - the establishment of Working Groups for 2013/14
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2. RECOMMENDATIONS

2.1 That the Committee:

- (a) Review the draft work programme attached as Appendix 1;
- (b) Review the progress report related to previous Committee requests as set out in Appendix 2;
- (c) Note the Environment Portfolio contracts listed in Appendix 3; and
- (d) Consider the establishment of Working Groups for 2013/14

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Quality Environment
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Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Environment Portfolio 2013/14 approved budget
 4. Total current budget for this head: £31m and £5.6m of LIP funding from TfL.
 5. Source of funding: 2013/14 revenue budget and 2013/14 LIP funding agreed by TfL
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Staff

1. Number of staff (current and additional): 193 fte
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole borough
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

Forward Programme

- 3.1. The table in **Appendix 1** sets out the Environment Forward Programme for 2013/14, as far as it is known. The Environment Forward Programme indicates which division is providing the lead author for each report. The Committee is invited to comment on the schedule and propose any changes it considers appropriate.
- 3.2 Other reports may come into the programme. Schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

Previous Requests by the Committee

- 3.3 The regular progress report on requests previously made by the Committee is given at **Appendix 2**. This list is rigorously checked after each Committee meeting so that outstanding issues can be addressed at an early stage.

Contracts Register

- 3.4 Information extracted from the current Contracts register, in a format which addresses the responsibilities of the Environment Portfolio, is attached as **Appendix 3**. Future contracts are marked in *italics*. The Appendix indicates in the final column when the Committee's input to contracts will next be sought. Unless otherwise stated this is the date when contract approval, or approval to an extension, will be sought.

Working Groups

- 3.5 The Committee is empowered to establish Working Groups for the examination of priority issues in depth, with the aim of bringing a detailed report to the PDS Committee itself on completion of the review. Such Working Groups are normally established by the Committee at its first meeting of the municipal year.
- 3.6 In this regard Members are asked to confirm whether the Working Groups on Waste Minimisation, Public Transport Investment and Street Cleaning should continue into 2013/14, and if so, membership of the groups will need to be agreed. The membership position for last year was as follows:

<i>Waste Minimisation</i>	<i>Did not meet in 2012/13</i>	Cllrs William Huntington-Thresher, Reg Adams, Lydia Buttinger & Samaris Huntington-Thresher
<i>Public Transport Investment Working Group</i>	<i>Last met on 13th November 2012</i>	Cllrs William Huntington-Thresher, Nicholas Bennett, Ellie Harmer, David Jefferys and Nicholas Milner
<i>Street Cleaning Working Group</i>	<i>Did not meet in 2012/13</i>	Cllrs William Huntington-Thresher, Kathy Bance, Jane Beckley, Tom Papworth and Ian Payne

- 3.7 The Committee is also asked to consider convening a one-off Parking Working Group in September 2013, to include consideration of options for any further outsourcing of aspects of the shared parking service. The Members of the Parking Working Group in 2012/13 were Cllrs Samaris Huntington-Thresher, William Huntington-Thresher and Julian Grainger.

4. POLICY IMPLICATIONS

4.1 Each PDS Committee is responsible for setting its own work programme.

Non-Applicable Sections:	Financial, Legal and Personnel
Background Documents: (Access via Contact Officer)	Environment PDS agendas and minutes for the years 2006/07 to 2012/13 http://sharepoint.bromley.gov.uk/default.aspx

APPENDIX 1

ENVIRONMENT PDS COMMITTEE FORWARD PROGRAMME FOR MEETINGS 2013/14

Environment PDS – 24 Sept 2013		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	P&CS	PDS Committee
Budget Monitoring 2013/14	Finance	For pre-decision scrutiny
Environment PDS – 19 Nov 2013		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	P&CS	PDS Committee
Budget Monitoring 2013/14	Finance	For pre-decision scrutiny
Environment Portfolio Plan 2013/14 – Six Month Progress Monitoring	P&CS	PDS Committee
Environment PDS – 29 Jan 2014		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	P&CS	PDS Committee
Budget Monitoring 2013/14	Finance	For pre-decision scrutiny

APPENDIX 2

Progress Report on Previous Requests of the Committee

PDS Cttee Minute & Date	Committee Request	Progress
16.04.13	Provide an update on the proposal to use Shortlands ward as a pilot, to take forward greater resident engagement on street cleaning.	Officers have briefed Cllr Jefferys directly. A meeting with all ward Members will be organised, with the aim of taking forward a six month pilot study involving residents' groups.
16.04.13	Following the establishment of the Environment and Community services department, produce a guidance document for Members setting out lead officer contacts and their responsibilities.	Referred to departmental Customer Service and Communications Board
16.04.13	Improve information for residents on the purpose of temporary road closures.	Referred to departmental Customer Service and Communications Board
16.04.13	Consideration be given to the practicality of carpet recycling.	Referred to the Waste Minimisation Working Group.

Contracts Register Summary

Appendix 3

Contract	Start	Complete	Extension granted to	Contractor	Total Value £	Annual Value £	Environment PDS
Removal of Abandoned Vehicles	01.10.10	30.09.13	Extended for twelve months	Pick a Part	33,800	10,600	In tendering process
Playground Maintenance	01.01.08	31.12.13		Safeplay	369,300	61,550	Extension (6+2+2 to December 2017) under consideration
Transportation Consultancy	01.12.09	30.11.13	TfL have option to extend to 30.11.15	TfL Framework	1.2m (if max. years agreed)	200,000	
Parking Bailiff Services	1.10.11	31.03.13	Extension to 31.03.14	JBW & Swift	320,000 est.	240,000 est.	
<i>Parking Bailiff Services</i>	<i>1.04.14</i>	<i>31.03.17</i>	<i>n/a</i>	<i>ESPO framework</i>	<i>600 to 750k est.</i>	<i>240k est.</i>	Agreed following Environment PDS 15.01.13
Removal of Surface Vegetation from Public Rights of Way	30.04.13	29.04.14		Holwood GM Ltd	25,000	25,000	
Hanging Baskets Contract A&B	30.05.11	31.04.14		CJS Plants Ltd	124,657	40,657	Contract extended for a further year Waiver recorded
Rural Grass Cutting	30.05.11	29.05.14		Eath Matters, DMC landscapes, Landmark Services	142,000		Contract extended for a further year Waiver recorded
Council Fleet Hire	05.11.06	04.11.12	05.11.14	London Hire	674,383	85,000	24 month extension agreed by EDECS. Waiver recorded
Ambulance Hire	05.11.07	04.11.13	05.11.14	London Hire	2.03m	339,000	
Depot Security	01.04.10	31.03.15	N/A	Sight and Sound	126,000	126,000	
Street Works (NRSWA)	01.04.13	31.03.16	Option for 1 or 2 x 2 yr extns	B&J Enterprises	871,920 based on three year contract term	290,640	
Parking	01.10.06	30.09.11	30.09.16	Vinci Park	£11.6m	£2.3m	
Parking ICT	01.04.13	30.09.16		ICES Ltd.	£245,281	£70,080	Costs have reduced further as a shared service with LB Bexley has been agreed

Contract	Start	Complete	Extension granted to	Contractor	Total Value £	Annual Value £	Environment PDS
Street Environment Contract	29.03.12	28.03.17		Kier (public toilets); Community Clean (graffiti removal); Veolia (Gulley cleansing) Kier (Cleansing, Highway Drainage)	281,983 1,221,800 1,463,538 15,798,212	56,397 244,360 292,708 3,159,642	Awarded a five year contract with the option of a two year extension at the Council's discretion.
Maintenance & Repair of Vehicles	01.04.10	31.03.17		KCC	940,000	134,000	Option for 2 year extension
CCTV Repair & Maintenance Contract	01.04.12	31.03.17		Eurovia Infrastructure Services Ltd	214,256	42,852	
CCTV Control Room Monitoring	01.04.12	31.03.17		OCS Ltd	1,263,258,	252,652	
Highway Maintenance – Minor & Reactive	01.07.10	30.06.17		O'Rourke	17m	2.4m	Option for one year extension
Arboriculture	18.07.08	17.07.17		Gristwood and Toms	5.12m	568,860	
Coney Hill Landfill Site Monitoring	28.07.10	27.07.17		Enitial	952,000	136,000	Option for 2 year extension
Highway Maintenance – Major	01.10.10	30.09.17		FM Conway	26m	3.7m	Option for one year extension
Grounds Maintenance	01.01.08	31.12.17		Landscape Group	26.1m	2.75m	
Waste Collection	01.11.01	31.03.19	Extended to March 2019	Veolia	127.5m	8.5m	
Waste Disposal	24.02.02	31.03.19	Extended to March 2019	Veolia	147m	10.5m	
Parks Security	01.04.10	31.03.20		Ward Security	4.2m	420,000	
Street Lighting Maintenance and Improvements	01.04.13	31.03.23	Option for 1 year extension	May Gurney (Cartledge)	16.95m; Yr 1/ 2 invest to save £8.5m	£845k per annum,.	